



ADVANCE WARNING OF POTENTIAL POSTAL ADDRESS CHANGE

10th June 2011

Dear Member

Worthing and Adur Councils are responsible for street naming and numbering within both Worthing and Adur according to the Town Improvement Clauses Act 1847 and the Public Health Act 1925. The Councils are also responsible for addressing properties officially under the British Standard form of addressing BS7666 that states all businesses and domestic properties should have an allocated street number. Under the Public Health Act 1925, it is the owner's responsibility to clearly display the correct official number and name of their property. This will alleviate any confusion should the emergency services or any other persons be required to locate the property in the event of an emergency situation.

It would appear that the majority of business addresses on the Business Park do not conform to BS7666 which does not assist the emergency services to locate a property, a task that would certainly prove difficult in the current situation. It is worth pointing out that emergency services nowadays are often dispatched from a centralised point and often do not always have an intimate knowledge of a local area.

The local council need to take action to correct this situation, and although some businesses can point to the fact that they do currently have a street number, it is unlikely that this number will correspond to the sequential order after the re-numbering has been mapped out.

The revised numbering is expected to be in force by January 2012, and therefore you are advised to take this into consideration if ordering stationery depicting your current address in case of probable changes.

Between now and the end of the year there will be a great deal of consultation and you are urged to keep a regular eye on the website to ensure that you are kept as up to date as possible.

The re-numbering process opens up the opportunity to progress the signage project, the last project, as yet unfulfilled, detailed in the original BID business plan. Once again you are encouraged to visit the news page on the website www.lancingbusinesspark.co.uk for more information on this project.

Regards

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